

Towyn & Kinmel Bay Town Council

Draft Minutes of the Full Council – (Hybrid Meeting) held on Monday 1st September, 2025 at 7:00pm

Present Cllrs: T Bibby, G Corry, L Gledhill, L Griffiths, D Johnson, M Jones, T Jenkins, D Mulvaney, K Redhead, M Smith & N Smith.

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

1. Apologies

Apologies for absence were received from Cllrs B McLoughlin, B Griffiths, L Knightly. Cllr A Macauley was absent without apology.

2. Declarations of Interest

Cllr K Redhead declared a prejudicial interest in agenda item 6 – Planning, as she is a member of the Planning Committee at Conwy CBC, and she withdrew from the meeting whilst this agenda item was being discussed.

Cllr N Smith declared a prejudicial interest in agenda item 6 – Planning as he has submitted a Consultation Response (objection) to Conwy CBC Planning Department regarding planning application 0/52689 and 0/52717, and he withdrew from the meeting whilst this agenda item was being discussed.

Cllr T Jenkins declared a prejudicial interest in agenda item 13 – Sandy Cove Roads as he is a Sandy Cove Resident, and he withdrew from the meeting whilst this agenda item was being discussed.

3. Public Participation

A Welsh Youth Parliament Member for Clwyd West attended the meeting for agenda item 7 – Conwy Youth Council Presentation.

The new Chairman elect of the Sandy Cove Residents Association and six Sandy Cove residents/representatives of the Sandy Cove Residents Association attended the meeting for agenda item 13-Sandy Cove Roads.

A member of the public attended the meeting to observe.

Given that there were members of the public present the Chairman read out the public notice.

4. Minutes

Resolved that: - The minutes of the Full Council meeting held on 30/07/25 be approved and signed.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. Planning

0/52689

Removal of condition no's 1 & 2 (Delivery Hours) & 6 (Opening Hours) of planning approval 0/47845 (Variation of condition no. 1 of planning permission granted under code ref 1/16199 to allow for extended opening hours Monday to Saturday) to provide flexibility over the delivery times and the opening hours of the store.

Resolved that: - Objection as the Town Council will not support any increase to the opening hours except Christmas opening hours.

0/52690

Excavations for the installation of a swimming pool, erection of a fence, planters & associated patio area.

Resolved that: - No Objection

0/52717

Removal of condition no's 1 & 2 (Delivery Hours) & 6 (Opening Hours) of planning approval 0/47902 (Removal of condition no 2 of planning approval 1/16199 to allow for deliveries to be made 24 hours a day, seven days a week) to provide flexibility over the delivery times and the opening hours of the store.

Resolved that: - Objection as the Town Council will not support any increase to delivery hours.

7. Conwy Youth Council

A Welsh Youth Parliament member for Clwyd West attended the Full Council meeting to give a presentation and question and answer session on the work of the Conwy Youth Council and to explore opportunities for collaboration to strengthen youth representation at Town Council meetings. The Town Council was asked to consider allowing a local Kinmel Bay/Towyn youth representative from the Conwy Youth Council to attend/be involved in Town Council meetings as a member of the public (without voting rights). This model has already been implemented at County level whereby members of the Youth Council attend various meetings as youth representation.

The Chair and a number of Councillors thanked the youth parliament member for attending the meeting and for his presentation.

Resolved that: - The Clerk will write to One Voice Wales to seek clarification on the legal and safeguarding implications of allowing a representative from the Conwy Youth Council to attend Town Council meetings, and will report back at a future meeting before members make a decision on whether to include Conwy Youth Council representatives at meetings.

Supports 'A More Equal Wales' as the Youth Council gives young people an equal voice in decision-making and ensures children and young people are not excluded from shaping local policy or services.

The Chairman brought forward Agenda Item 13 – Sandy Cove Roads – to allow the Sandy Cove Residents and Representatives of the Sandy Cove Residents Association, who were in attendance, the option to leave the meeting early if they wished.

13. Sandy Cove Roads

Noted:-

a) Email from the Cabinet Secretary for Transport and North Wales relating to the unadopted roads.

b) Update from Darren Millar MS/AS to residents relating to the unadopted roads.

- c) Email from Conwy CBC's Head of Environment, Roads and Facilities relating to the unadopted roads.
- d) Cllr K. Redhead, Chair of the Sandy Cove Steering Group at Conwy CBC, suggested to the residents and the Residents Association representatives that they consider breaking down the issues at Sandy Cove into smaller sections for targeted improvements, rather than addressing the area as a whole.

8. Q3 2025 Tree Survey

Noted that the 2025 Q3 Towyn and Kinmel Bay Town Council Internal Tree Survey has been completed.

9. Community Defibrillators

Noted that four defibrillator pads and one battery have been replaced this month. A further three defibrillator pads are due for replacement within the next 90 days. None of the defibrillators have been used in the past few months.

Supports 'A Healthier Wales' as access to defibrillators is critical for saving lives in the event of a cardiac arrest. By installing defibs in public places, the community is better prepared to respond quickly to such emergencies, ultimately improving the overall health and safety of residents.

10. 2025-26 Environmental Improvements Work Schedule

Noted the updated year to date Work Schedule which was presented and explained by the Clerk.

11. 2025 Insurance Risk Assessments

Resolved that: - The completed 2025 Risk Assessment and Action Plan for Insurance purposes be approved, as presented and explained by the Clerk.

12. Parc Hanes

Noted the email dated 03/08/2025 received from Conwy CBC Cabinet Member for Audit, Policy and Performance, to acknowledge that Town Council members are in principle interested in taking over Parc Hanes.

14. Proposed Biodiversity Projects in Kinmel Bay & Towyn

Noted that: -

- a) No additional Conwy CBC owned land/locations have been identified as suitable locations for the proposed Biodiversity project in Kinmel Bay and Towyn.
- b) Cllr B Griffiths Species Survey for the St Asaph Playing Field Tiny Forest was circulated to Councillors prior to the meeting.

15. Repair Café

Noted that the first Repair Café will take place at the Community Resource Centre on 04/10/2025 from 10:00am to 12:00pm. Thereafter, the Repair Café will be held bi-monthly on the first Saturday, with the following provisional dates confirmed: 06/12/2025, 07/02/2026 and 04/04/2026.

Supports 'A Resilient Wales' as reduces waste by repairing electronics, clothing, furniture, and household items, cutting landfill contributions.

16. Weed Spraying

Noted that Conwy CBC were scheduled to carry out weed spraying in Towyn and Kinmel Bay over the May Bank Holiday and August Bank Holiday, therefore the Town Council will not need to undertake spraying this year.

17. St Asaph Avenue Playing Field

Noted that the playing field at St Asaph Avenue is included as part of the Kinmel Bay FC Football stadium within the Community Place Plan.

Resolved that: - The Clerk write to the Kinmel Bay and Towyn Community Association Limited (Charity), requesting that they consider relinquishing their lease for the playing field with a view to the Town Council (subject to a full review of the associated costs to the Town Council) taking over the field, and open it as a public open space, so that the residents and visitors have full access to the field.

18. 2025 Christmas Trees

Resolved that: - The quote of £1,254 plus VAT from Cambrian Woodland Services for the supply of 2 x 25ft Christmas trees for 2025 be approved, as it was the lowest of the three quotes received and the company has supplied the Town Council with Christmas trees for several years.

Cllr D Johnson left the meeting early at 20:47

19. Conwy County Borough Council

Cllr M Smith reported that he had Chaired his first Economy and Place Overview and Scrutiny Committee. He noted that public toilets were discussed and confirmed that, as part of the Coastal Defence Works in Kinmel Bay, the concession unit will include public toilet facilities.

Cllr N Smith reported that the current tenant at the Kinmel Bay beach car park concession unit will remain in place. He further noted that Conwy CBC is facing a £20 million budget deficit in this financial year despite this the Welsh Government is ring-fencing £300 million for its new administration for 2026/27.

Cllr K Redhead reported she had nothing to add.

Meeting Closed: 20.50pm

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Signed by the Chair of the next Full Council meeting on 24/09/2025.